

PUTNAM COUNTY EDUCATIONAL SERVICE CENTER

124 Putnam Parkway
Ottawa OH 45875
419-523-5951

NON-CERTIFIED EMPLOYMENT APPLICATION

APPLICANT'S NAME _____

POSITION DESIRED _____

PERMANENT ADDRESS _____

PHONE 1 _____ PHONE 2 _____

NOTICE REGARDING BACKGROUND SEARCH: As required by law, if I am under final consideration for employment, I hereby grant permission for a criminal background report by the Ohio Bureau of Criminal Identification and Investigation (BCII) and the Federal Bureau of Investigation (FBI) and for the release of any information obtained to the administration and board of education of the prospective employing district. Failure to do so may result in the applicant not being considered for employment.

The applicant can be made responsible for the cost of obtaining these background reports (currently \$60.00 at the Educational Service Center).

APPLICANT'S SIGNATURE _____

DATE _____

The Putnam County Educational Service Center is an Equal Opportunity Employer in compliance with Title VI of the 1964 Civil Rights Act, Titles VII and IX of The Educational Amendments, and Section 504 of the Rehabilitation Act, which prohibits discrimination because of RACE, COLOR, NATIONAL ORIGIN, HANDICAP, (AGE, SEX and/or RELIGION where applicable), MILITARY STATUS, ANCESTRY in any facet of our operation except where such discrimination is bona fide, documented business necessity.

COLLEGE EDUCATION (if any)

1. Name of School and Location

Degree Earned and Date Awarded _____

Major/Minor _____

2. Name of School and Location _____

Degree Earned and Date Awarded _____

Major/Minor _____

EXPERIENCE (List most recent first)

1. Employer _____

Job Title/Duties _____

Dates Employed/Reason for Leaving _____

2. Employer _____

Job Title/Duties _____

Dates Employed/Reason for Leaving _____

3. Employer _____

Job Title/Duties _____

Dates Employed/Reason for Leaving _____

REFERENCES

List persons knowledgeable of your qualifications for this position. Include especially administrators under whom you have worked.

1. **Name** _____

Position _____

Telephone No. _____ No. of Years Known _____

2. **Name** _____

Position _____

Telephone No. _____ No. of Years Known _____

3. **Name** _____

Position _____

Telephone No. _____ No. of Years Known _____

Add here any additional information that will assist us in arriving at a true estimate of your skills/qualifications.

Why do you want to work for the Putnam County ESC?
